



ABBEY PREPARATORY ACADEMY

2018-2019 ADMISSION APPLICATION

Print Clearly/Escriba Claramente

Student's Full Legal Name/Nombre Legal Completo del Alumno	Date of Birth/Fecha de Nacimiento	Home Telephone/Teléfono de Domicilio	Grade Level/Nivel de Grado		
Student's Home Address/Dirección de Domicilio del Alumno		City/Ciudad	State	Zip/Código Postal	
Date of Admission/ Fecha de Admisión	Date of Withdrawal/ Fecha de Retirada	Social Security Number/ Numero Social	Student Lives With/ Alumno vive con		
			Parents/Padres	Father/Padre	Mother/Madre Other/Otra
Father's Name/Nombre del Padre	Address/Dirección	City/Ciudad	State	Zip/Código Postal	
Mother's Name/Nombre de la Madre	Address/Dirección	City/Ciudad	State	Zip/Código Postal	
Parents E-Mail address		Students E-Mail address			

NOTE: ALL school communications, (grade/progress reports, meeting reminders, and others) are sent to the PARENT E-mail address listed above.
 Toda comunicacion de la escuela (grados, reportes de progreso, citas) seran mandado por correos electronico dado.

Ethnic Background

American Indian Asian/Pacific Islander Black Caucasian Hispanic Other

Has the student ever been recommended for special education or retention? Yes No If Yes, please explain

List telephone numbers where parents may be reached while child is at school: Father's Work Phone/Teléfono del Trabajo del Padre Occupation/Ocupación Father's Cell/Celular del Padre

Liste números de telefono donde se pueda localizer a los padres mientras el niño/a esta en la escuela Mother's Work Phone/Teléfono del Trabajo de la Madre Occupation/Ocupación Mother's Cell/Celular de la Madre

Emergency Contact Information/información de Contacto de Urgencias Number/Numero Relationship/Relación al estudiante Email

I hereby authorize the school to allow my child to leave campus ONLY with the following persons. (Please list name & telephone number for each. Children will only be released to a parent or a person designated by the parent/guardian after verification of ID.

Name:	Name:	Name:
Phone:	Phone:	Phone:
Relationship:	Relationship:	Relationship:
Work:	Work:	Work:

Yo autorizo a la escuela a permitir a mi niño/a salir del campo de la escuela SOLO con las siguientes personas. (Favor de alistar el nombre y teléfono de cada uno). Los niños solo podrán salir con un padre o una persona designada por los padres/guardian después de verificación del ID.

NOMBRE	NOMBRE	NOMBRE
Telefono:	Telefono:	Telefono:
Relacion al estudiante:	Relacion al estudiante:	Relacion al estudiante:
Telefonoa del Trabajo:	Telefonoa del Trabajo:	Telefonoa del Trabajo:

Check all that apply:

I hereby give do not give consent for my child to be transported and supervised by the school's employees for emergency care field trips (This document serves as permission for ALL school activities off campus – fees & dress requirements will be collected & assigned as needed) other times other times, as deemed necessary by school employees (practice at various churches, assemblies, etc.)

my child has permission to ride a bus be released to siblings under 18 years of age participate in sports participate in water play
I authorize The Oaks to use my child's photo in publications for recruiting purposes, and on the school website.

Marque todo lo que aplique: Yo doy no doy consentimiento para que mi niño/a sea transportado y supervisado por empleados de la escuela para Atención de emergencia salidas de paseo (Este documento sirve como permiso para TODAS las actividades fuera del campo – requisitos de gastos y vestuario serán colectados y asignados como sea necesario otros tiempos, como sean necesarios por los empleados de la escuela (practicar en varias iglesias, reuniones, etc.)

Mi niño/a tiene permiso de viajar en bus puede salir con hermanos menor de 18 años de edad participar en deportes participar en programa de trabajo participar en juegos de agua Yo autorizo a The Oaks para que usen las fotos de mi estudiante en publicaciones para propósitos de reclutamiento y en el sitio de web de la escuela.

CHURCH AFFILIATION:

Student Church Denomination Iglesia de Alumno Church where membership is held Iglesia dondetiene hembrecia Baptized? No Yes, If Yes, date of baptism Pastor

Father's Church Denomination Iglesia del Padre Church where membership is held Iglesia dondetiene hembrecia Baptized? No Yes, If Yes, date of baptism Pastor

Mother's Church Denomination Iglesia de la Madre Church where membership is held Iglesia dondetiene hembrecia Baptized? No Yes, If Yes, date of baptism Pastor

Church Address / Direccion de la Iglesia City / Ciudad State / Estado Zip /Codigo

School attended last year Phone (If NOT The Oaks) Fax (If NOT The Oaks) Address (If NOT The Oaks)

SIBLINGS/Hermanos

Name Grade School

Name Grade School

Name Grade School

REFERRED BY/ REFERIDO POR:

I acknowledge that I have received, read, and understand the policies and procedures of Abbey Preparatory Academy School as mandated in the school's handbook.

Student Signature Parent Signature

Yo reconozco que he recibido, leído y entiendo las pólizas y procedimientos de la Escuela Christiana Adventista Abbey Preparatory Academy como es mandato en el manual de la escuela.



ABBEY PREPARATORY ACADEMY

2018-2019 SCHOOL CALENDAR

TRADITIONAL CALENDAR

August 6-10 (Monday-Friday)	Staff Development Days (Abeka Webinar)
August 14-18 (Monday-Friday)	Curriculum/Room Preparation
August 20 (Monday)	First Day of Instruction
September 3 (Monday)	Labor Day Holiday
October 8 (Monday)	Columbus Day Holiday
November 19-23 (Monday-Friday)	Thanksgiving Holiday
December 20 (Thursday) - Jan 4 (Friday)	Mid-Winter Break (Students)
January 7 (Monday)	Staff Development Days (Student Holidays) End of first semester (80 instructional days)
January 8 (Tuesday)	Beginning of second semester
January 21 (Monday)	Martin Luther King Holiday
February 15 (Friday)	ACTS Staff Development Day (Student Holiday)
February 18 (Monday)	Presidents' Day Holiday
March 11-15 (Monday-Friday)	Spring Break
April 19 (Friday)	Good Friday Holiday
May 27 (Monday)	Memorial Day Holiday
May 30 (Friday)	Last Day of Instruction / End of second semester (94 instructional days)
May 31 (Friday)	Teachers Work Day

Total Staff Days 187

Major Testing Days - April 8-12, 2019



ABBEY PREPARATORY ACADEMY

ACKNOWLEDGEMENTS

OUR MISSION & EXPECTATIONS: *Abbey Preparatory Academy School is two-fold education ministry. First, as a ministry of Jesus we provide the opportunity for a quality education and strive for excellence in spiritual, academic, social, and physical development. We are distinctively Christian in staff, curriculum, programs and activities. Secondly, we function as an extension of the home – assisting parents in molding character and training Godly leaders who will make an impact on the lives of people they touch for Christ. Abbey Preparatory Academy provides a Christ-centered, well-balanced education that promotes the academic, spiritual, physical, and creative development of all students according to their unique learning styles, gifts, and abilities. We believe the close cooperation of school and family is essential. We rely seriously upon the fact that your signature below affirms your support of our goals and purposes as a Christian school as they relate to the instruction of your child.*

ENROLLMENT ELIGIBILITY: I have read and acknowledge the Mission Statement and the Expectations of Education, and I understand the following requirements for eligibility to attend Abbey Preparatory Academy

1. At least one parent must desire for the student to be a Christian and must be willing to actively support and promote the ideals and values of the Christian faith.
2. At least one parent and the student must regularly attend a Bible-based church.
3. At least one parent and the student must support our goals and purposes as a Christian school.
5. Continued enrollment eligibility is contingent upon a current family account balance as well as continued support and respect of school property, philosophies, beliefs, policies, procedures, administration, faculty, and staff.

IN MAKING APPLICATION TO ABBEY PREPARATORY ACADEMY, I UNDERSTAND THAT:

that each student enrolled is expected to maintain a high standard of personal conduct both on and off campus. It is my responsibility to inform my student(s) of the standards they are expected to achieve and to discipline my child at home so that school discipline is kept at a minimum. However, I authorize and support the staff of Abbey Preparatory Academy in disciplining my child as it deems wise and expedient for my child.

(please initial)

Abbey Preparatory Academy has full responsibility for placing my child in the proper grade. I will cooperate with the teachers in giving special help in needed improvement areas. I will discuss with the teacher or administration any questions or problems.

(please initial)

I understand that at times, photographs will be taken of students participating in school activities and events. These photographs could be used for promotional purposes in print or electronically on the website. I grant permission for my students' photograph to be used for these purposes.

(please initial)

I understand that my student has the opportunity and the need to access the internet at Abbey Preparatory Academy. I give permission for my student to use the internet for the purpose of school research. If my student is caught on un-approved websites, viewing material that is inappropriate, or participating in un-authorized conduct, it could result in disciplinary action. I understand that I and my student will be required to sign a full disclosure internet contract included in this paperwork.

(please initial)

INVOLVEMENT: I will assist my child in having the best academic experience possible by committing to the following:

- I will provide all requested information to the school office in a timely manner.
- I will read the weekly class newsletters and the bi-monthly Abbey Prep newsletter so that I will be informed regarding school activities and events.
- I will participate in conferences with school personnel as requested and support mutually agreed upon decisions.
- I will read the Parent-Student Handbook and will reinforce the school's Behavior Expectations, as well as all of the policies and expectations described in it.
- I will be responsible for my child's attendance and prompt arrival and pick-up each day.

(please initial)

FINANCIAL RESPONSIBILITY: As the person enrolling named student, I understand that I am financially responsible for ALL tuition and school fees. I also understand that the Registration Fee is non-refundable and must be submitted with this application. Furthermore, I understand that I am required to complete all enrollment forms before my child will be admitted in to the school program. To maintain CURRENT enrollment status, I acknowledge that all account balances must REMAIN current. I acknowledge that the first of ten (10) monthly tuition payments is due on or before August 1, 2016, and that monthly tuition payments will be made. I acknowledge that payment on all student accounts that are returned due to insufficient funds will be assessed a \$35.00 fee. Account balances that are past due may result in student withdrawal from Abbey Preparatory Academy.

(please initial)

Abbey Preparatory Academy reserves the right to dismiss any student who does not respect its spiritual standards or cooperate in the educational process. If for any reason, my child does not respond favorably while at The Oaks, or upon request by the Administration, I will withdraw him/her quietly and without delay. I understand that as a parent of an Oaks student, I am to make every effort to honor all school policies and procedures, thereby making for a positive and constructive working relationship between the school, the student, and the parents.

(please initial)

Our signatures affirm that the information provided on this application is complete and accurate, and that it is our desire to have our child trained in accordance with the rules, standards and policies of Abbey Preparatory Academy. We agree to adhere to all of The Abbey preparatory Academy policies and procedures as explained in this application, as well as in the 2016-2017 Parent-Student Handbook, and we acknowledge our responsibility to uphold the financial terms outlined in the 2016-2017 Fees and Tuition Schedule.

Father's/Guardians Signature

Date

Mother's/Guardians Signature

Date

This application does not assure final enrollment of my student at Abbey Preparatory Academy, but provides information upon which a decision for acceptance will be based. Enrollment may be refused based on the totality of information given during the application process.

The current registration fee must accompany this application.

FOR OFFICE USE ONLY:

Registration Fee Received

Financial Worksheet Completed

Family Service Hours Scheduled

Auto Pay Form Submitted

Recommended Grade Placement for Student:

COMPLETE Application Received

- Application
- Health Requirements
- Acknowledgement Form



ABBEY PREPARATORY ACADEMY

STUDENT EMERGENCY MEDICAL AUTHORIZATION FORM

Student
Name

Date of
Birth

Grade

Home
Address

Home
Phone Number

Residential Parent of Guardian

Mothers
Name

Daytime
Phone Number

Cell Phone
Number

Fathers
Name

Daytime
Phone Number

Cell Phone
Number

Emergency Contacts

Name

Relationship

Daytime
Phone Number

Cell
Phone Number

Name

Relationship

Daytime
Phone Number

Cell
Phone Number

Please provide any pertinent medical history or information about existing conditions that may affect your child at school.

Medical
Information

Medications

Allergies

Please complete part I or II

I hereby give consent for the following medical care providers and local hospital to be called:

Doctor

Phone
Number

Dentist

Phone
Number

Medical
Specialist

Phone
Number

Local Hospital/Emergency Room
Phone Number

In the event reasonable attempts to contact me have been unsuccessful, I hereby give my consent for: 1) the administration of any treatment deemed necessary by above named doctors, or, in the event the designated practitioner is not available, by another licensed physician or dentist; and 2) the transfer of the child to any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

Part II: Refusal to Consent

I do NOT give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the school administration to take the following action:

Signature of Parent/Guardian

Date



ABBEY PREPARATORY ACADEMY

ADMISSION POLICY

Non-Discrimination Policy:

Abbey Preparatory Academy admits students of any race, religion, color, nationality, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, religion, color, nationality, or ethnic origin in administration of its educational policies, and other school administered program.

Age Requirements:

Kindergarten program
5 years by October 1 of current school year

First Grade
6 years by October 1 of current school year

The following must be completed and on file before the first day of school and/or admission into the classroom.

- 1) Admission Application
- 2) Acknowledgement Form
- 3) Health Requirements Form (doctor's statement for new students and current immunizations)
- 4) Signed Financial agreement
- 5) Copy of Birth Certificate
- 6) Copy of Social Security Card

Prospective students and parents are invited to visit the campus at any time. An appointment to visit can be made by calling the school @ **(832) 995-5748**

Registration is open to everyone on a first-come, first-served basis. Our office hours during the school year are Monday through Friday 7:30 am - 4:30 pm. During the summer months, our office hours are Monday through Thursday 9:00 am - 2:00 pm. After hours are by appointment.

Abbey Preparatory Academy reserves the right to accept a student on a probationary basis or refuse admission to any student whose behavior in the past has been unacceptable. Acceptance of all students will be subject to review by the administration, faculty, and school board.

The administration office is open daily during the summer 9 a.m. to 2 p.m. Monday through Thursday for registration.



ABBEY PREPARATORY ACADEMY

FINANCIAL AGREEMENT 2018-2019

The mission of Abbey Preparatory Academy (APA) is to help each student become as much like Jesus Christ as possible as well as create Christian leaders who will be able to be either a part of the five-fold ministry or able to function as professionals in various other fields to help carry out the "Great Commission."

Our goal is to partner with your family in providing a quality Christian education for your student(s). The monies needed to provide a quality education are available through tuition, fees and fundraisers. Therefore, all monies agreed upon by both parties are required to fulfill the school's mission and goals.

Please carefully read through the following document. A signature at the bottom indicates an agreement with all information included within the document including an agreement of payment of tuition and fees on time.

I understand the following:

1. Registration and Student Usage Fees are non-refundable.
2. Tuition is an annual fee. When a family registers at ABBEY PREPARATORY ACADEMY, you are making a commitment to attend and financially support the school for one academic year.
3. Payments are expected by the 1st of the month a late payment of \$20 will be charged for any payment received after the 5th of the month. My family's account must be current for report cards to be released, transcripts and school records to be forwarded to another school. Students whose accounts are current will be permitted to participate in special activities requiring additional expense.
4. I am required to pay ABBEY PREPARATORY ACADEMY a \$35 fee anytime an insufficient funds check is received in addition to any fees my bank may charge with the understanding that all school fees thereafter must be paid in cash or money order.
5. Once my child is registered at ABBEY PREPARATORY ACADEMY, the school begins making budget decisions and purchases based upon a full school year's attendance. Therefore, there is no refund for the first semester after the first four weeks as well as no refund for the second semester after my child has attended for three weeks. The school has the right to assess my family a fee in the amount of \$250 if we decide to withdrawal my child prior to the end of the academic year.
6. All textbooks must be returned in good condition at the end of the school year or upon withdrawal. I will pay the replacement cost of any books not returned or returned in non-usable condition.
7. Fundraising may be essential to keep tuition as low as possible.
8. I agree to wholeheartedly support ABBEY PREPARATORY ACADEMY's fundraising projects by being actively involved.
9. I need to communicate with the school if my financial status changes and my commitment will no longer be able to be fulfilled.

Parent Signature

Date

Registration Fee:

Paid by:

Student Usage Fee:

Paid by:

Tuition Amount:

Payment Plan: Annual 10 month 12 month

Additional Fees:

Description: Paid by: